



CYCLE FORUM

MINUTE

Tuesday, 27th April 2004, Committee Room 4, Town House.

Present:

Derek Williams, CTC (Chair)
 Jeremy Rushton, Friends of the Earth
 Jackie Wilkins, CTC
 Louise Napier, Aberdeen City Council
 Saville Gunn, Aberdeen Wheelers
 Dave Tulett, Marine Lab
 Dave Lindsey, CTC, Right to Ride Officer
 Gerard Vlaar, CTC
 Gregor McAbery, Environmental Forum

Apologies:

Helen Keron, BP
 Helen Adamson, Shell
 Warren Murphy, Aberdeen City Council
 Kris Howard, CTC
 Sonia Element, BP
 Maureen Young, CTC

Item	Action By
<p>1. Welcome</p> <p>DW Chairing. Apologies from Warren Murphy, Helen Keron, Kris Howard, Sonia Element, Helen Adamson and Maureen Young.</p>	
<p>2. Minute of Last Meeting (30/03/04) and Matters Arising</p> <p><i>Meeting with Council and Cycle Forum</i> DW had emailed Cllr Yuill re: meeting. He had not yet received a response.</p> <p><i>WPR Update</i> DT had emailed York Cycling Campaign and was awaiting a response. He was also still drafting a letter to Scottish Executive, re: cycle forum and WPR. LN to contact John Wilson to ascertain when next meeting can be set up.</p> <p><i>Cycle Map</i> DW and DL had met with Roads Engineers and WM and LN. There were 15 comments on the map and agreement was reached on each of these. The next stages are organising photographs and text. LN to email people for digital photographs or for volunteers for setting up photographs. JR to send any of bike buggy to LN.</p> <p>The Group discussed setting up a web address for the Forum and how it would work. It was thought a web address could be bought – www.aberdeencycleforum.org.uk etc. JR to look at internet service providers and try and get quotes. It was thought that the Forum could get a domain name and set up space – and then develop the web pages at a different date.</p>	<p>LN</p> <p>LN JR</p> <p>JR</p>
<p>3. Arrangements for Bike Week (12th June – 20th June)</p> <p>LN had contacted Foundry Bikes regarding doing a Dr Bike at schools. The Group felt that it might be best to drop the schools idea and concentrate on other activities during Bike Week. DW queried whether the Chief Executive's Challenge could be tied with the Bike Breakfast. It was decided, however, that it would be best to keep them separate. JW was to speak at the NESTRANS meeting in an attempt to encourage various Chief Executives, etc. to cycle on the day. JW to liaise with GM regarding putting out a press release a couple of weeks before the</p>	<p>JW/GM</p>

<p>event. It was decided that Wednesday, 16th June would be the best day for the Challenge. The Bike Breakfast would be organised for Friday, 18th June. The Group thought that Cllr Greig could be asked along to launch the map as he was a keen cyclist who might be willing to offer support to the launch. JR to contact Cllr Greig to discuss. LN to check with the Town House catering to see if they could organise breakfast for 50 people and to book a room within the Town House. DW will then register the event on the Bike Week website.</p>	<p>JR LN DW</p>
<p>4. ACF at Green City Fun Day (29th May)</p> <p>DW explained that he had made enquiries about leaflets for the Fun day. He had spoken to the Company of Cyclists which is based in York. They organise bike shows/ bike events encouraging people to think about cycling. They also produce a 16 page booklet for novice cyclists. They would normally charge £90 to send 400 copies. However they had waived the charge so the Forum only has to pay for the £5 postage. TransForm also do a leaflet on healthy transport and it was thought that this could be put on the stall as well. JW mentioned that the stalls should try and be interactive. They had thought of rigging up an exercise bike and seeing how far people could cycle in a minute, etc., however, the Foundry bikes already has something similar. It was also thought that some sort of survey could be done so that the stand was more interactive. Displaying unusual bikes was suggested. GV to ask Sandy Cormack if he could bring a couple of bikes – a tandem, etc along.</p>	<p>GV</p>
<p>5. Moving Forward on the Constitution</p> <p>It was thought that a working group would have to be established to develop the constitution. JR to co-ordinate. Group to consist of JW, DL and GM. It was thought something should be brought back to the Forum in two months time, in June.</p>	
<p>6. Banking Arrangements/ Appointment of Treasurer</p> <p>DW explained that the Forum was now a fully-fledged member of the Coop Bank. JR and DW were signatories but a Treasurer needed to be appointed. DL has had experience as a Treasurer before and agreed to be the Treasurer for the Forum. His name has been added to the list of signatories.</p>	
<p>7. Pedestrianisation of Union Street</p> <p>DW explained that there were huge implications for cyclists as a result of this scheme – as it was not just about the pedestrianisation of Union Street but the widening of roads in several parts of town. Roads had agreed to do a presentation for the Forum and it would be an open meeting for cyclists or interested parties. DW to organise date.</p>	<p>DW</p>
<p>8. AOB</p> <p><i>Cycle Parking</i> It was thought that there was no cycle parking outside the Big W because the development had gone through on appeal. LN to find out more to try and ensure it does not happen again.</p> <p><i>Eco Challenge</i> One day in Torry (Sunday, 23rd May) and one day in Dyce (Sunday, 6th June). WM to email Forum to find volunteers for a couple of hours.</p>	<p>LN WM</p>
<p>9. Next meeting</p> <p>The next Cycle Forum meeting will be on Tuesday 25th May, 7.30p.m. in Committee Room 5 in the Town House.</p>	